

# **Tencent LearnShare**

## **Purchase Guide**

### **Product Documentation**



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# Purchase Guide

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## Billing Overview

Tencent LearnShare Professional Version adopts annual subscription, for at least 1 year. After purchase, you can access the modules for the 3 major scenarios, namely, enterprise training, knowledge management, and corporate culture, as well as the features such as documentation, trainings, exams, voting, and LeAsk, achieving a one-stop intelligent learning community for enterprise management.

To further enhance employee efficiency, you can further purchase the Tencent LearnShare AI Assistant that is available 24/7 to help improve knowledge productivity in scenarios such as knowledge creation, content generation, and Q&A.

### Notes:

The purchase of the Tencent LearnShare AI Assistant should be made after the purchase of the Tencent LearnShare Professional Version. To place an order successfully, the number of licenses and purchased duration of the AI Assistant should be the same with the Professional Version.

For different license ranges, the storage space and data usage configurations are as follows:

Number of Licenses	Storage Space and Data Usage Description
30-200 licenses	500 GB storage space and 5 TB data usage
201-500 licenses	1 TB storage space and 10 TB data usage
501-1000 licenses	2 TB storage space and 20 TB data usage
1001-2000 licenses	3 TB storage space and 30 TB data usage
> 2001 licenses	5 TB storage space and 50 TB data usage

## Notes

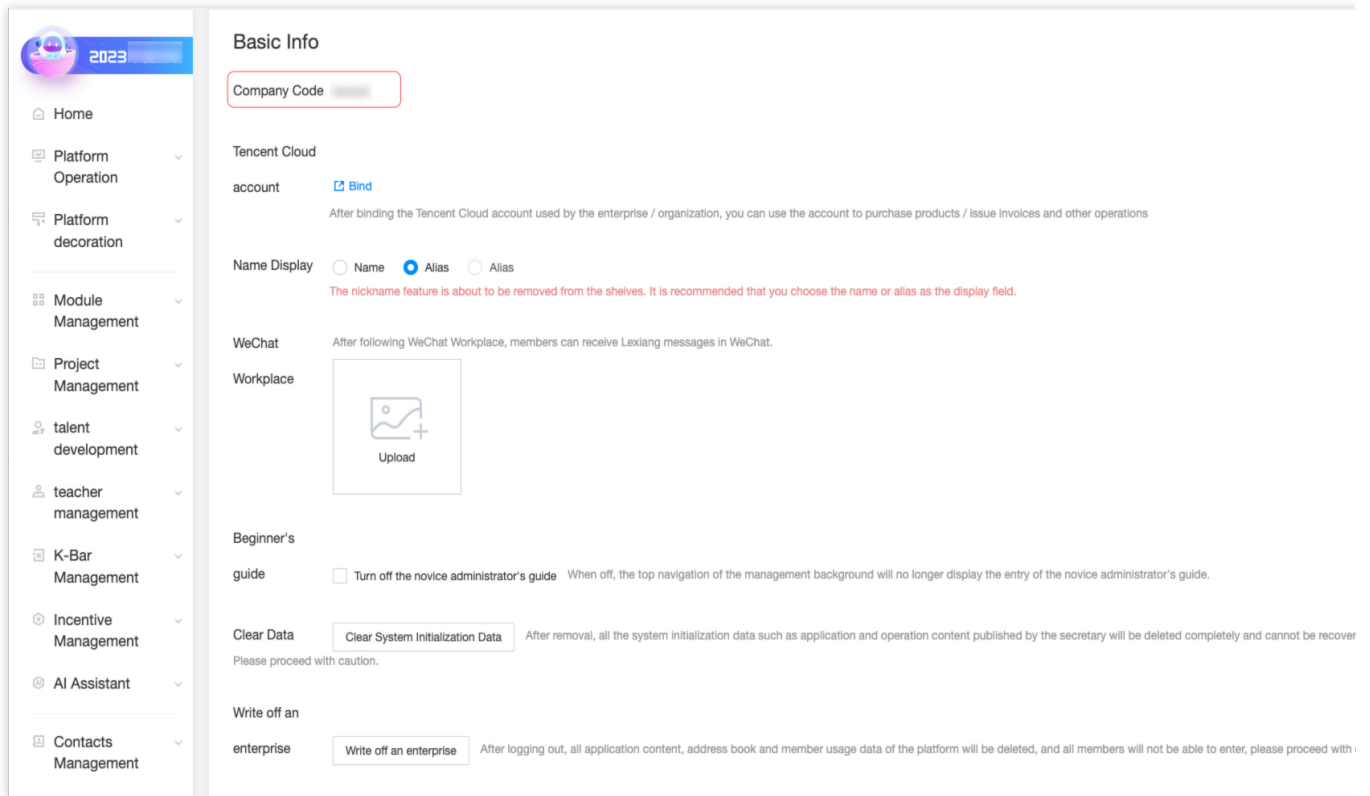
The Code is the unique identifier of your LearnShare service. Without it, you will be unable to place orders.

Ensure that you have already purchased the Tencent LearnShare Professional Version when purchasing the Tencent LearnShare AI Assistant, otherwise, the order cannot be placed.

Refund request without a reason is not supported after the purchase. Please purchase with caution. If you encounter any problems during the purchase process, you may [contact customer service](#).

# Purchase Methods

1. Register in [Tencent LearnShare Homepage](#), and then obtain the Code, the unique identifier, in **LearnShare Admin console > Settings > Basic Info > Company Code**.



2. Visit the Tencent LearnShare Professional Version and the AI Assistant purchase pages to configure the specific purchase parameters.

The Tencent LearnShare Professional Version purchase page is as follows:

## LearnShare Professional Version New Purchase

## Purchase Notes

**Billing Rule** LearnShare Professional Version adopts annual subscription, for at least 1 year.

## Select Configuration

Description

- Less than 200 licenses include 500 GB storage space and 5 TB data usage.
- 201–500 licenses include 1 TB storage space and 10 TB data usage.
- 501–1000 licenses include 2 TB storage space and 20 TB data usage.
- 1001–2000 licenses include 3 TB storage space and 30 TB data usage.
- More than 2001 licenses include 5 TB storage space and 50 TB data usage.

License Range

1–5000

5001–10000

10001–20000

20001–50000

&gt;50000

Select Quantity

License

– 30 +

Purchased Duration

1 year

2 years

3 years

Tencent LearnShare Code

Enter the LearnShare Code.

Validate

Please enter the correct Code of your LearnShare account to activate the service. The Code is the unique identifier of your Tencent LearnShare service, which can be obtained in Admin console > Settings > Basic Information > Company Code.

Effective Date

Select date

Please confirm the effective date, the service you purchased will officially take effect from the start date.

Configuration Fees

Purchase Now

The Tencent LearnShare AI Assistant purchase page is as follows:

## LearnShare Module Purchases

### Purchase Notes

**Note** Purchase is limited to the valid period of the paid version, and the licenses of purchases must equal the total number of licenses of LearnShare.

### Select Configuration

Select Module

AI Assistant

### Service Activation

Tencent LearnShare Code

Enter the LearnShare Code.

[Validate](#)

Please enter the correct Code of your LearnShare account to activate the service. The Code is the unique identifier of your Tencent LearnShare service, which can be obtained in Admin console > Settings > Basic Information > Company Code.

Effective Date

Select date

Select date

Please confirm the effective date. This is the validity period during which your purchased service is valid.

Configuration Fees

[Purchase Now](#)

3. After the order is successfully paid, LearnShare will automatically activate the purchased items.

2023

Home

Platform Operation

Platform decoration

Module Management

Project Management

talent development

teacher management

K-Bar Management

Incentive Management

AI Assistant

Contacts Management

Storage and traffic

Four simple steps to quickly explore Tencent enjoyment

1. Add members to the address book  
Import or invite members to join

2. Custom decoration platform  
Decorate the home page and navigation menu

3. Publish and push  
Publish the document and push it to members

4. Explore more applications  
In-depth use of multiple common applications

Shortcut

Weekly Top Message Push Doc Management Exam Management Curriculum management Issue a home page announcement

Initiate holiday wishes

Usage Statistics as of 24:00 yesterday

Total monthly visits

Total number of monthly visitors

Monthly new activities

Monthly new examination

AI Assistant

Intelligent Writing Intelligent question and answer content Generation

Use period of validity

Professional Version

Validity period of the version

License can be assigned

Storage space available

Traffic available

Operation Assistant

12/25 Expect Please